RECORDED REPERTOIRE EXAM GUIDELINES

Information for Teachers, Account Holders & Candidates

In 2020, Repertoire exam alternatives have been developed as a short term solution for a variety of syllabuses including: For Leisure, Old Piano Syllabus, P Plate Piano, and CPM. Additionally, Comprehensive, For Leisure and Rockschool Exams may currently be undertaken as Recorded Exams – please see the relevant Recorded Exam Guidelines for these. While each syllabus has its own requirements, here is a basic overview of what is required for Recorded Repertoire Exams (Repertoire, For Leisure Repertoire, P Plate Piano only).

SUPPORT DOCUMENTS
PLEASE READ THESE FIRST.
Prepare for your exam, working with your teacher, adhering to the AMEB Syllabus requirements. Organise a suitable recording venue, accompanist (if relevant), and recording equipment, and practice before you undertake your exam. You’ll be required to record the entire performance of all works without breaks. A supervisor, over 18, will be required to confirm that the exam performance was recorded in one take without teaching/coaching assistance.

We have lots of resources to help you get set up for your Recorded Exam. These are intended as compulsory reading prior to undertaking your Recorded Exam, and include required documents that accompany your exam recording. Please visit the AMEB Tasmania website for:

- Tips for setting up your Recorded Exam.
- How to submit a Recorded Exam recording file.
- Supervisor Statement Of Confidentiality.
- Link to APRA Copyright Declaration Form

REPERTOIRE EXAM RECORDING GUIDELINES
The program of works must be chosen and prepared with reference to the relevant Syllabus. The number of works and the duration of the recording must not exceed the maximum performance time listed for the particular instrument and grade.

Before You Start

1. Download and complete your Repertoire Form from Score – this on the second page of the exam notification, where you list the works prepared. Scan and/or Save this in preparation for submitting your exam recording.

2. Review the supporting documents as provided on the AMEB Tasmania website.

3. Start by checking your set up and that you are ready to commence recording your exam performance.

4. Have your Supervisor (aged 18+) standing by so that they can attest that the exam performance was recorded in one take without teaching/coaching assistance.


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**ORCHESTRAL EXCERPTS**

If you have chosen to prepare a selection of excerpts in lieu of a List Piece (eg Double Bass, Trumpet), you will not be required to perform all excerpts in your exam recording, however you must have prepared all of the required excerpts in accordance with the syllabus. During your exam recording, when you get to the excerpt performance section, please do the following:

1. Ahead of your exam, you may prepare even-sized pieces of paper and write a number on each from 1 to the total number of excerpts you have prepared. These numbers must correlate to the excerpts you have listed on your repertoire form.

2. Show the camera each piece of paper so that the numbers can be seen clearly, before folding the paper, and placing it in a bowl or hat.

3. While in view of the camera: Shuffle the pieces of paper, then withdraw **three** pieces of paper at random. Exception: If your syllabus requires three excerpts to be prepared, please select only two by this method.

4. The selection of excerpts must include at least two different transpositions. If the numbers drawn do not include this, the Candidate must select an alternative to the last excerpt drawn.

5. Perform the excerpts correlating to the drawn numbers, announcing titles and composers.

**Start Your Exam**

1. Start your recording.

2. Please introduce yourself by announcing your name and the exam you’re undertaking.

3. Announce the title and composer of each piece, as well as whether it is a List or Own Choice work, before performing it. You may perform the repertoire in any order.

4. Repeat Point 3 for all pieces, continuously recording the performance of all works in succession.

5. If you have prepared List D excerpts, please follow the procedure outlined above to select and perform your excerpts. You may perform the randomly selected excerpts in any order.

6. Once all pieces are performed in their entirety, stop the recording. Congratulations! You’ve just completed your Exam. But don’t forget to get it to us.

**Final Steps**

1. Save your Exam and edit the file title so that we know it’s yours:
   
   *Exam Key SURNAME First name GRADE X ddmmyy*
   
   (eg TAS123456 STRAVINSKY Igor GRADE Preliminary 040320)

2. Provide to AMEB Tasmania (via various delivery methods):
   
   a. Exam recording


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b. Repertoire Form (completed with your list of pieces)

c. Signed Supervisor Declaration

d. If the syllabus requires an Examiner copy of Own Choice or Extra List repertoire, these must be attached.

e. APRA Copyright Declaration Form (if providing copies of music, and if relevant)

Once the final submission deadline for your exam “day” has passed, all exam recordings will be provided to an AMEB Examiner. They will assess your performance, following which you will receive your official report and result. The result will have the same status as the result of a face-to-face exam and, where applicable, we will issue a certificate in due course.

COVID-19 STATEMENT

Please note that this format of Recorded Comprehensive and For Leisure Exams is currently being trialled in Tasmania. We are offering this as an alternative to face-to-face exams to support students’ learning and ongoing development despite restrictions on public gatherings and our efforts to maintain the health and safety of all concerned.

At this stage, there we can make no assurances that these options will be available as a permanent exam alternative. As the situation continues to evolve, we will continue to reassess our ability to offer face-to-face exams, with the intention of reinstating these as soon as is appropriate. At that time, an update will be provided as to the short and long term status of Recorded Exam options.

Please note that these Recorded Exam requirements may be updated in response to trial feedback and any other advice from Government and relevant bodies.

Instrument and Sound Quality

During 2020, in light of these extraordinary conditions, Recorded Exams will be afforded a degree of leniency with regard to sound quality and type of keyboard. We understand that candidates undertaking a piano exam may not have access to a quality, tuned instrument. In this case, no candidate will be disadvantaged in their assessment.

Accompaniment

It is acknowledged that working with an accompaniment is an essential skill to the developing musician. We do recognise, however, that the ability to meet with an accompanist for either rehearsal or exam recording is becoming increasingly difficult. If this is not achievable, candidates have some alternatives available.

AMEB has produced a selection of recorded accompaniments available for purchase from the AMEB Online Shop.

If no AMEB recorded accompaniment is available for your instrument and Grade, we are permitting an alternative for this period ONLY. Candidates may use a recording provided by their accompanist. All candidates are recommended to speak with their accompanist about this in advance and discuss Intellectual Property, copyright, and appropriate remuneration. Please note that these are expected to be disposed of immediately after the exam and will not be permitted to be used as an ongoing resource. Pro tip: Ask your accompanist to include a couple of tuning notes at the beginning of their recording.