



Your step-by-step guide to completing compliance for PEP

The first step in becoming a health care professional is making sure you will be able to practice safely. There are legal requirements and university policy requirements.

The whole process is called *Compliance*. It's mandatory. You can't practice, or go on Professional Experience Placement (PEP), without it.

There are lots of steps to compliance, it takes time, and it can seem a bit overwhelming. By going through the process step by step, you'll be through before you know it.

- Read and complete the Safety in Practice Agreement, paying particular attention to section 9: Safety in Practice Disclosure.
- Complete a Health Care Assessment (If you made a safety in practice disclosure in section 9 of the Safety in Practice Agreement).
- Get a National Police Certificate.
- Apply for a Working with Children Registration / Check.
- Complete your immunisations (and Hepatitis B serology).
- Complete any extra steps required for your course.
- Upload relevant documentation to InPlace.
- Have forms sighted (where necessary).

All the resources you need are on the website:

<http://www.utas.edu.au/health/professional-experience-placement/safety-in-practice-requirements>



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