

HDR Completion Seminar Guidelines

It is a requirement, that where possible, all HDR candidates will present their research findings in an oral presentation approximately **three** months prior to submitting their thesis for examination¹. Oral competence, presentation skills, and the ability to respond to questions are all essential professional skills for HDR candidates and graduates. Note: It is expected that supervisors will be in attendance.

Your Completion Seminar presentation has 2 main purposes:

- To share up-to-date, cutting edge research with a broader academic community; and
- To provide opportunity for constructive feedback and quality assurance of the research findings prior to examination.

Your Completion Seminar presentation to the FoE and UTAS academic community should take place through the Faculty of Education Research Seminar Series.

Faculty of Education Research Seminar Guidelines

As a guide for Research Seminar Presentations within the Faculty of Education, we recommend the following:

- Aim to talk for no more than 20 minutes;
- 10-20 minutes for questions and discussion will follow the presentation;
- The main focus of the presentation should be on your research findings. This could include:
 - What you set out to do and why (how does your research relate to the literature in your field)?
 - How did you conduct your research?
 - What did you find?
 - What are the implications and/or contributions of your research to the field (theory, research, policy, practice)?

Booking Your Completion Seminar Presentation

- Bookings for Research Seminar Presentations should be made through the Faculty Executive Officer – Education Programs, Education.Programs@utas.edu.au
- You should provide a headshot, title and abstract (no more than 200 words) of your presentation when you request a booking
- You need to ensure that your supervisors are available and have agreed to attend at the proposed date of your presentation.

NB. A student made only be exempted from this process under extraordinary circumstances; the HoS, ADR & GRC would meet to grant an exemption

¹ UTAS Higher degrees by research thesis preparation, submission and examination policy, section 3.3