

Important Information for HDR Candidates

Graduate Research (HDR) Policies and Guidelines	<p>Your HDR candidature is governed and guided by The University of Tasmania Rule 4 and associated Policy & Guideline documents. You need to be familiar with the following documents:</p> <ul style="list-style-type: none"> • Rule 4: http://www.utas.edu.au/academic-governance/academic-senate/academic-senate-rules • Higher Degree by Research Candidature Policy: http://www.utas.edu.au/_data/assets/pdf_file/0008/667205/Higher-Degree-by-Research-Candidature-Policy.pdf • Higher Degree by Research Thesis Preparation, Submission and Examination Policy: http://www.utas.edu.au/_data/assets/pdf_file/0006/667203/HDR-Thesis-Preparation-Submission-and-Examination-Policy.pdf <p>NOTE: The UTAS Graduate Research Website contains a large amount of useful information. If you have questions you should consult this website first: http://www.utas.edu.au/research/graduate-research</p>
Support for HDR Candidates	<p>There are a number of support mechanisms in place for HDR candidates in the Faculty of Education.</p> <ul style="list-style-type: none"> • Your supervisors • The GRCs • The HDRCC (Higher Degree by Research Candidate Committee). You can bring ideas, concerns, and questions to the FoE through the HDRCC. • Research Groups (we hope your supervisor will introduce you to other academics and HDR candidates in the research groups that they are part of. We see research groups as an ideal place for you to connect with other like-minded people. • Informal HDR support groups which often form around particular topics or interests • Research Training organised by the FoE and the Research Hubs • Websites such as http://thesiswhisperer.com/
Managing iGrad	<p>iGrad is the online candidate management system. Both you and your supervisor are required to familiar with iGrad, to check and update it regularly, and use it to record various milestones in your candidature. Talk with both your Primary Supervisor and GRC about iGrad.</p> <p>Please also see the Faculty of Education Guide to Using iGrad Document at: http://www.utas.edu.au/education/research/graduate-research</p>
Accessing Faculty of Education HDR Guidelines and Information	<p>The Faculty of Education have a number of guidelines provide details on various processes and procedures, such as:</p> <ul style="list-style-type: none"> • Confirmation of Candidature Guidelines • Faculty HDR Funding Support Guidelines • Faculty HDR Computer Resources Support Guidelines <p>Access these documents at: http://www.utas.edu.au/education/research/graduate-research</p>
Graduate Certificate In	<p>PhD: The Graduate Certificate in Research requires the completion of four units: two core units, which are compulsory, and two electives. XGR501 and one other</p>

<p>Research (PhD and MEd (Res) only)</p>	<p>unit must be completed prior to Confirmation of Candidature. You should aim to complete all 4 units within two years of full time (or equivalent) candidature. Master by Research candidates are required to complete the two units of the Graduate Certificate in Research. XGR501- Introduction to Higher Degree by Research must be completed prior to confirmation of candidature and a second unit (XGR502 or an elective) before submission for examination. See the Graduate Research Website for further Info: http://www.utas.edu.au/research/graduate-research/current-candidates/training-support-services</p>
<p>Doctor of Education (Ed.D) Coursework</p>	<p>Doctor of Education (Ed.D) has a 30% course work component (Six Units) and a 70% thesis component (60,000 – 70,000 words). Further detailed Information about the Doctor of Education can be found here: http://www.utas.edu.au/education/study-with-us/postgraduate-study or by contacting the Ed.D Coordinator, Dr Allen Hill: allen.hill@utas.edu.au</p>
<p>Changes to Candidature</p>	<ul style="list-style-type: none"> • Changing conditions of your candidature should be done by completing the Application to Change Candidature or Scholarship Details Form. This form covers changes to: <ul style="list-style-type: none"> ○ Suspension (temporary break) of candidature for medical or other reasons. ○ Extension of Candidature (only granted in extraordinary circumstances) ○ Changing between part-time and full-time candidature ○ Changing place of candidature ○ Withdrawal from candidature • Changing your thesis topic/title should be done by completing the Change Thesis Topic Form • Applying for Transfer from MEd (Res) to PhD should be done by completing the Transfer to Doctoral Candidature Form • Changing your supervision team should be done by completing the Changing Supervision Arrangements Form • Changing your school of enrolment should be done by completing the Change of School Form <p>All of these forms are available at: http://www.utas.edu.au/research/graduate-research/current-candidates/monitoring-your-progress/forms</p>
<p>Research Related Financial Support During Candidature</p>	<p>There are two sources of funding available to HDR Candidates: 1) Faculty of Education HDR funding support, 2) Graduate Research Office (GRO) conference and research travel fund.</p> <p>1) Faculty of Education HDR Candidates Funds. All Doctoral candidates are eligible to apply for up to \$3000 across their candidature for research related activities. MEd (Res) candidates are eligible to apply for \$1500. Please see Faculty HDR Funding Support Guidelines for detailed information and find the HDR Support Funds Application Form at: http://www.utas.edu.au/education/research/graduate-research</p> <p>2) Graduate Research Office (GRO) Conference and Research Travel Fund. Information at http://www.utas.edu.au/research/graduate-research/current-candidates/training-support-services</p> <p>NOTE: All University Related Travel (nationally and Internationally) must be approved and booked through the online portal Locomote. Please find detailed information in the FoE HDR Travel Approval Flow Chart at: http://www.utas.edu.au/education/research/graduate-research</p>

<p>Graduate Research Annual Conference and Research Training</p>	<p>The Graduate Research Conference is hosted annually by the Tasmania University Union Postgraduate Council and the Graduate Research Office. See this page for further details: http://www.utas.edu.au/research/graduate-research/current-candidates/training-support-services</p> <p>The Three Minute Thesis (3MT) is a competition designed to develop academic and research communication skills. UTAS final runs within the Graduate Research Conference.</p> <p>Research Training workshops are organised regularly by the Faculty of Education, the library, the Postgraduate Council and the Office of Research Services (Central and Hub). Further information at: http://www.utas.edu.au/research-admin/research-development</p>
<p>Scholarships</p>	<p>If you hold a scholarship, it is vital that you are familiar with the terms conditions of your scholarship. Detailed information about scholarships can be found at: http://www.utas.edu.au/research/graduate-research/future-students/scholarships-and-fees</p> <p>Full time candidates who are not on scholarship are eligible to apply for scholarship during candidature. Please find the form at: http://www.utas.edu.au/research/graduate-research/current-candidates/monitoring-your-progress/forms.</p> <p><i>Please Note: Scholarships are highly competitive and we advise potential applicants to ensure you can provide evidence of outstanding progress made since your original application for admission and scholarship.</i></p>
<p>Ethics and Responsible Research</p>	<p>Before candidates commence their data collection, they usually need approval from Human Research Ethics Committee – Social Science (HREC-SS). Detailed Information about Research Integrity and Ethics is available at : http://www.utas.edu.au/research-admin/research-integrity-and-ethics-unit-rieu.</p> <p>Please find information about Ethics Processes within the Faculty of Education at: http://www.utas.edu.au/education/research/ethics</p>