



### Important Information

This form is for students who wish to apply to change their citizenship/residency status as recorded by the University of Tasmania. Your application will be assessed and you will be notified of the outcome. Please note that your status will only be changed if the required evidence is attached. For further information please refer to page 2 of this form.

### Student Details

Student no.

Date of birth (dd/mm/yyyy)

Family name

Given name(s)

Course code

Course name

### Section 1 – Change of citizenship/residency status

#### Previous citizenship/residency status

- Temporary/provisional visa holder or International student
- Australian citizen
- Australian permanent resident
- New Zealand citizen
- Permanent humanitarian visa holder

#### New citizenship/residency status

- Temporary/provisional visa holder or International student
- Australian citizen
- Australian permanent resident
- New Zealand citizen
- Permanent humanitarian visa holder

### Section 2 – Student Declaration

I have read the information on page 2 of this form and I declare that the information I have provided is true and correct. I will notify UTAS immediately of any further changes to my personal details. I give permission for UTAS to conduct a Visa Entitlement Verification Online (VEVO) check to confirm my visa status and entitlements.

Signature of student

Date (dd/mm/yyyy)

### Office Use Only

- Documentary evidence attached
- Relevant HELP CAF attached
- SA-HELP attached (if applicable)

Date Processed (dd/mm/yyyy)

Processed by

- Student advised of outcome

# Change of citizenship/residency status

## Further Information



### Change of citizenship/residency status

If your citizenship/residency status has changed, please complete this form and attach documentary evidence in support of a change in status and return to the address below. This form must be submitted as soon as possible after a change of citizenship/residency and prior to the related census date for changes to take immediate effect.

For more information on census dates, please visit [www.utas.edu.au/enrolments/census-dates](http://www.utas.edu.au/enrolments/census-dates).

You must supply a certified copy\* of documentation that supports your change in status. Documentation may include:

#### Australian citizenship

- Certificate of Australian Citizenship (front and back of certificate)
- Australian passport

Note: You will obtain Australian citizenship only after you have made the pledge of commitment and have been issued with Evidence of Australian Citizenship from the Department of Immigration and Citizenship (DIAC).

#### Australian permanent residents or humanitarian visa holders

Current passport and:

- visa label endorsed in passport
  - Electronic Visa (e-visa) or a copy of your letter from the Department of Immigration and Citizenship (DIAC) notifying of visa grant
- OR
- Travel Document (Humanitarian Visa Holders).

Date residency commenced is either:

- the date your permanent residency was granted in Australia
- the date you entered Australia for the first time after your permanent residency was granted outside of Australia.

#### New Zealand citizenship

- New Zealand citizenship certificate
- New Zealand passport.

\* For more information about certified copies of documents, please refer to [www.utas.edu.au/enrolments/certified-copy](http://www.utas.edu.au/enrolments/certified-copy).

### Eligibility for Commonwealth supported or domestic full-fee paying places

Students who are granted Australian citizenship or permanent residency will be offered a Commonwealth supported place if they are enrolled in an undergraduate or postgraduate course where Commonwealth supported places are available. If Commonwealth supported places are not available, students will be offered a domestic full-fee paying place.

An immediate change will only be actioned if you have notified UTAS of this change prior to the relevant semester census date and provided documentary evidence in support of a change in status.

#### Request for Commonwealth support and HECS-HELP

All students who are granted a Commonwealth supported place (CSP), or students who are already enrolled in a CSP but are now eligible for a HECS-HELP loan, must complete a new Request for Commonwealth support and HECS-HELP form for each course and submit this with their *Change of citizenship/residency status* form.

#### FEE-HELP

Students whose citizenship is officially changed prior to the relevant semester census date may become eligible for FEE-HELP. For further information about FEE-HELP please refer to [www.studyassist.gov.au](http://www.studyassist.gov.au).

#### SA-HELP

Students whose citizenship is officially changed prior to the relevant semester census date may be eligible for SA-HELP to defer their student services and amenities fee. For further information on SA-HELP please refer to [www.studyassist.gov.au](http://www.studyassist.gov.au).

*Please return this form and accompanying documentation to:*

Data & Reporting Unit  
Student Centre  
Locked Bag 1345  
LAUNCESTON TAS 7250

OR

In person at your local Student Centre.