Congratulations on taking the first step in your educational journey. By choosing to study at University College, you are creating opportunities for an exciting and rewarding future.

Studying at University College provides you with a range of options. You can go on to further study at the University of Tasmania. You can enter an industry you have not worked in before. And you can upskill and gain a formal qualification in your chosen field. All of this being in a supportive and innovative learning environment.

University College is passionate about providing a high-quality educational experience. By embedding hands-on and work-integrated learning opportunities in many of our programs, we are ensuring that you are work-ready when you graduate, or ready to take the next step in achieving your educational goals.

Our Associate Degrees, University Preparation Program and Diploma of University Studies provide opportunities for study for people from all walks of life. Therefore, whether you are moving directly into higher education from year 12, a mature age student embarking on a career change, or working in industry and looking to up-skill and gain formal qualifications, we have a program suitable for you.

I look forward to welcoming you to University College in 2018.

Professor Janelle Allison
Principal, University College
Launched in 2016, University College offers a range of new, innovative and flexible programs for students who are looking for a shorter, job-focused qualification or a pathway into University.

**About University College**

Launched in 2016, University College offers a range of new, innovative and flexible programs for students who are looking for a shorter, job-focused qualification or a pathway into University.

**Programs**

Programs offered include traditional pathway courses, such as the University Preparation Program (UPP) and Diploma of University Studies, alongside our new range of Associate Degrees and short courses. These Associate Degrees have been developed in consultation with Tasmanian industry groups to produce industry relevant and career oriented programs, as well as offering up to two years credit into a specified University of Tasmania bachelor degree.

Our range of courses are:

- focused on the student experience, teaching, learning and support
- delivered flexibly to provide easier access for students in regional areas
- developed using the latest approaches to digital technology
- innovative in their learning approach, equipping graduates with academic knowledge as well as practical skills
- a pathway to enter higher education for students who may not have considered this a possibility

**WHY UNIVERSITY OF TASMANIA?**

As the fourth university founded in Australia, for over 126-years the University of Tasmania has demonstrated a never-ending commitment to the pursuit of the extraordinary, along with a world-class approach to teaching and research.

- Ranked among the best in the world
  - The University of Tasmania was ranked in the top 2% of universities world-wide[^1] in 2016 at number 292. Other ranking results include:
    - QS World University Ranking: 313[^3]

- An island of excellence
  - Having campuses in Hobart, Launceston and Cradle Coast allows the University of Tasmania to engage with the wider Tasmanian community and use the best of our island’s natural and built resources. With programs developed in partnership with local and national industries, students acquire high-quality education through practical learning and research opportunities.

- World-class lifestyle
  - Life as a University of Tasmania student is much more than attending lectures and tutorials. It is also about meeting new people; creating a life-long network of colleagues and friends; having fun; developing new skills and ways of thinking; connecting with industry and the community; and creating a happy and healthy life.

- More teaching awards than any other university[^4]
  - In the last two years, the University of Tasmania has received more teaching awards than any other Australian university[^5].

[^1]: Source: Shanghai Ranking Consultancy 2015 Academic Ranking of World Universities (ARWU).
[^2]: QS World University Rankings 2018.
[^3]: 2016 Times Higher Education World University Rankings.

University College programs provide alternative pathways into University of Tasmania bachelor degrees for students who may not qualify for direct entry and are looking for a flexible and supportive learning environment. These pathway programs can provide entry into the first, second or third year of a University of Tasmania bachelor degree.

**WHY UNIVERSITY COLLEGE?**

**Pathway into the University of Tasmania**

University College provides you with a direct pathway into a University of Tasmania bachelor degree. Located on campus in Hobart, Launceston and Cradle Coast, University College gives students full access to University of Tasmania facilities and services.

**Industry links**

Many of our courses, particularly our Associate Degrees, offer links to Tasmanian industry and businesses. You will have the opportunity to directly engage with these industries through participation in work placements and hands-on learning.

**Supportive learning environment**

We understand that entering higher education can be daunting for many students. We offer a flexible, supportive learning environment, with friendly and approachable teaching staff. Additionally, support staff including portfolio coaches, counsellors, advisors and career planners help to ensure your transition into higher education is a smooth one.

**Flexible delivery**

Students have different needs when it comes to learning, which is why we offer a range of delivery methods, including online, face-to-face and blended delivery (a combination of face-to-face and online). Our programs allow you to tailor your learning to suit your individual needs and interests.

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**You’re a part of the university from day one**

University College is located on the University of Tasmania’s Sandy Bay, Newnham and Cradle Coast campuses, so you are part of the university community from day one. University College students have access to the University of Tasmania campuses, including libraries, sporting facilities, student services and cafes.

**Associate Degrees progressing into a University of Tasmania bachelor degree**

Students can choose to undertake a pathway in their Associate Degree that allows them to gain up to two years credit into a specified University of Tasmania bachelor degree. This means you can complete your bachelor degree without the need to study for longer than necessary.
Graduation from a University College Associate Degree can provide an entry opportunity for those seeking work in industry, accelerated progression through a graduate’s present organisation, or open up new career paths and opportunities.

Through the embedded hands-on learning nature of the Associate Degree, students are given the opportunity to apply discipline knowledge in a work-based type of setting. In doing so, students graduate job ready with the ability and confidence to apply their disciplinary knowledge directly to their workplace.

For those students already working in industry, the Associate Degree provides practical and relevant study experiences, with the ability to undertake subject assessments in the workplace. In doing so, students are able to apply their learning directly to the workplace while they study, allowing them to put what they have studied into practice right away.

Head Cider Maker at Willie Smith’s, Tim Jones, says cider and spirit makers need to be grounded in data, analysis and have good work habits and discipline. He’s confident students graduating with an Associate Degree in Applied Science from University College will meet this criteria and be ‘ripe’ to pursue careers in fermentation industries.

"The associate degree has been designed in response to industry demand. It’s exciting from our perspective because students get the opportunity to work on projects and case studies. They’ll be learning situational appraisal, self-management, communication and business skills, as well as core scientific skills."

INDUSTRY-READY QUALIFICATIONS

Head Cider Maker at Willie Smith’s, Tim Jones, says cider and spirit makers need to be grounded in data, analysis and have good work habits and discipline.

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BACK TO SCHOOL IN THE WORKPLACE

Having been in the workforce since graduating from college in 2001, Lisa Granger was eager to hone her skills. "The nature of what I am learning I can apply directly to my workplace. There are so many aspects of what I am studying that are transferable. It's been a perfect study-and-workplace fit."

Lisa is part of the first intake of the newly created Associate Degree in Applied Business, launched in 2017.

With the support and encouragement of her employer, Launceston Leisure and Aquatic Centre, Lisa has been able to pursue her studies.

"I went straight out into a traineeship after I finished college and have been working full-time ever since," she said.

"I've been at the Leisure and Aquatic Centre since 2009 as Administration Coordinator and I have gained a lot of my skills and knowledge on the job and I really wanted to do more and further myself through study."

"I looked at all the options and the Associate Degree in Applied Business really appealed to me. Not only was the content practical for my workplace, but the design and delivery of the program was ideal for me to balance with my full-time role."

So practical in fact, Lisa has identified certain mobile applications which help improve service delivery for the Leisure and Aquatic Centre's customers.

"I never thought studying would be this practical. The Associate Degree has allowed me to literally put what I've been studying into practice."

So practical in fact, Lisa has identified certain mobile applications which help improve service delivery for the Leisure and Aquatic Centre's customers.

"I never thought studying would be this practical. The Associate Degree has allowed me to literally put what I've been studying into practice."

There has been so much help and assistance from lecturers and support services, and we've had invaluable access to industry professionals who had held lectures and hosted workshops.

"I've really enjoyed learning again. It is an amazing experience."

Andrew McCarthy, Manager of Launceston Leisure and Aquatic Centre, said the organisation continued to support employees who pursued tertiary studies.

"Lisa is one of several employees supported by the City of Launceston to embark on tertiary studies with the University of Tasmania," he said.

"The organisation has a long history of supporting employees who are seeking the opportunity to access higher education to enhance their skills and career prospects."

"With a structured program in place, support is available to employees who demonstrate their personal commitment to an advanced learning experience, for both personal growth and to deliver on an organisational strategy to build talent and increase professional capability."
University College

programs take place in Tasmania at University of Tasmania campuses in Hobart in the south, Launceston in the north and Cradle Coast in the north-west. These locations make the most of Tasmania’s geographical advantages, including rivers, mountains and beaches, and are close to business hubs and public facilities.

Each campus is large enough to offer a vibrant and unique learning environment while being small enough to ensure personal interaction between staff and students and a strong focus on the individual.

HOBART
Set on over 40 hectares in the suburb of Sandy Bay, the University of Tasmania’s Hobart campus is a five-minute drive south of the city centre. Partially fringed by natural bushland, this scenic campus nestles between Mount Wellington and the Derwent River, while being located within a busy urban community. It is conveniently close to shops, transport, accommodation, entertainment and services, and only a short walk to the Hobart city centre.

LAUNCESTON
The main campus in Launceston, situated on 50 hectares at Newnham on the banks of the Tamar River, is less than 10 minutes drive from the city centre. It offers a friendly, inclusive learning environment only minutes away from local shopping facilities. The campus is also regularly serviced by public transport.

CRADLE COAST
Based in Burnie on Tasmania’s picturesque north-west coast, the Cradle Coast campus is home to award-winning educational facilities. With peaceful rural surroundings, this campus features flexible learning spaces, together with exercise and recreational facilities.

Study your way

FULL-TIME OR PART-TIME
Our programs offer full-time or part-time study options, allowing you the flexibility to find the right balance between work, life and study. It is even possible to switch between full-time and part-time study during the duration of your program to better suit your circumstances. This flexibility means you won’t need to stop studying if life becomes a bit challenging.
ASSOCIATE DEGREES
Our new Associate Degrees are formal qualifications in their own right, making them ideal for students looking to up-skill or make a career change. The Associate Degrees can also be used as a pathway to further study, with a range of articulation options available into a University of Tasmania bachelor degree.

UNIVERSITY PREPARATION PROGRAM (UPP)
The University Preparation Program (UPP) is a course designed to provide valuable skills and knowledge to study successfully at University level and/or meet entry requirements for University study.

DIPLOMA OF UNIVERSITY STUDIES
The Diploma of University Studies is an alternative entry pathway and diploma level qualification for students wishing to undertake further study in Arts, Education, Business, Health and Science or Engineering, Technology.

Blended learning
University College offers its new Associate Degrees via a blended delivery mode from the Newnham, Cradle Coast and Sandy Bay campuses. Blended delivery means that there are a combination of different learning platforms available to students, including online and face-to-face. The courses also contain a workshop component, where students attend campus or industry locations to practice their skills and integrate theory and practice.

Hands-on learning
Hands-on industry experience within the course means you will not only have a firm understanding of theory but know how to apply it in working environments. This includes a range of activities, such as projects, case studies, work placements and internships.

Why Associate Degrees?
Shorter - bachelor degrees have a duration of three or more years, while an Associate Degree can take as little as two years (full time).

Hands-on learning experiences - this allows students to apply the theory they are learning to real-world business examples, live case studies, industry speakers, hands-on industry experiences, and job-focused programs.

Bridges VET and university study - bridges the ‘gap’ between technical/vocational training and a bachelor degree.

Terms - our new Associate Degrees are offered over four terms per year, 10 weeks per term. These align with the Tasmanian school terms.

No exams - all assessment is integrated within the courses.

Nested qualifications - a diploma is awarded upon exit after first year completion (full time).

Articulation - guarantees credit into further study in a specified bachelor degree.
The Associate Degree in Agribusiness blends business studies in management, finance, marketing and planning with technical skills in agriculture. This allows graduates to feel confident applying business management knowledge in practical agribusiness settings. This program is suitable for those currently working in agriculture as well as those wishing to enter the industry.

This program challenges students to develop integrative skills, such as those needed for solving problems, creating designs, improving agribusiness practices and operation, undertaking research, developing strategies, commercialising innovations, improving communications, showing leadership and building teams. Students will learn about contemporary agribusiness, which includes e-business, innovation and entrepreneurship components, while gaining a unique perspective on the value chain linking primary producers with consumers of food and fibre products.

**THE COURSE**

The Associate Degree in Agribusiness is structured over two years full-time (or equivalent part-time), based on four teaching terms of 10 weeks. The Associate Degree comprises of study in 16 different topics area, each with a practice or hands-on learning component, making a total of:
- 16 discipline subjects; and
- 35 practice and portfolio companion subjects.

**CAREER OPPORTUNITIES**

New to agribusiness and never worked in the industry before?

For graduates new to agribusiness, potential roles may include trainee positions, team leader, field officer or research officer. Already working in industry and want to fast track or leverage off past experience?

For graduates already working in the agriculture industry, the Associate Degree in Agribusiness may enable you to progress from assistant positions to managerial roles, leading a small team, becoming a specialist or salesperson and liaising better with suppliers and customers.

**POTENTIAL TYPES OF EMPLOYERS**

- Upstream of the farm: suppliers of seed, fertiliser, chemicals, machinery, stockfeed, labour, finance, business advice, transport, consultancy, and specialist services such as harvesting contractors
- Primary production: cropping, horticulture, animal based enterprises, aquaculture, pharmaceuticals, wineries, farm based tourism
- Downstream of the farm: processors and value-adders, distributors, wholesalers, retailers, transport and storage operations, logistics, consultants
- Not-for-profit organisations
- Government sectors

The Associate Degree in Applied Business is a stepping stone for future leaders and managers. This course aims to produce paraprofessionals who are commercially aware, technically competent, creative and tuned-in to learning. Graduates will have the ability to identify, interpret, apply and transmit contemporary business concepts and practices in real business contexts through a combination of theory and practice. The course proceeds with the understanding that jobs of the future will be affected by rapid technological and social change.

You will have hands-on learning opportunities including industry placements, fieldwork, case studies and applied research. Studies can focus on not-for-profit, profit and/or government sectors.

The Associate Degree in Applied Business has been designed through research and engagement with major industry stakeholders, ensuring you will have the relevant skills and knowledge to pursue a successful business career.

Students interested in studying a specialisation pathway in their second year of the Associate Degree. Students wishing to seek credit into another business related program may gain some credit, subject to the Faculty's discretion.

**EXTEND YOUR STUDY INTO A BACHELOR DEGREE**

Students who complete the Associate Degree in Agribusiness will receive two years full credit into the University of Tasmania’s Bachelor of Applied Science (Agriculture and Business) degree by choosing to undertake the articulation pathway in their second year of the Associate Degree. Students wishing to seek credit into another business related program may gain some credit, subject to the Faculty's discretion.

**DURATION:** Two years (full-time or part-time equivalent)

**LOCATION:** Cradle Coast campus

**INTAKE:** Term 1 (February 2018)

**DELIVERY:** Face-to-face (workshops, tutorials, laboratories, field trips) and online

**SPECIALISATIONS:**

- Agribusiness management
- Agribusiness finance
- Agribusiness marketing
- Value chain management in agribusiness
- Data and analysis
- Human resource management
- Agribusiness costing and feasibility
- Agribusiness strategy and planning
- E-Agriculture, technology and innovation

Completion of the Associate Degree in Agribusiness may lead to up to 16 units of credit into the University of Tasmania Bachelor of Applied Science (Agriculture and Business) program.
**Associate Degree in Applied Business (Specialisation)**

The Associate Degree in Applied Business (Specialisation) allows students to specialise their business studies in the areas of sport, recreation and leisure, or events and tourism and focuses on management and planning. It offers a great opportunity for those involved with sporting and recreation clubs and societies, sport and event management, leisure centres, tourism operations, government departments and small and medium-sized enterprises (SMEs), or those wishing to work in these industry sectors. Additionally, the course provides individuals with essential business skills and knowledge and is a stepping stone for future leaders and managers in the industry.

**THE COURSE**

The Associate Degree in Applied Business (Specialisation) is structured over two years full-time (or equivalent part-time), based on four teaching terms of 10 weeks. The Associate Degree comprises of study in 16 different topic areas, each with a ‘practicum’ or hands-on learning component, making a total of:

- 16 discipline subjects, and
- 16 practice and portfolio companion subjects

**EXTEND YOUR STUDY INTO A BACHELOR DEGREE**

The Associate Degree in Applied Business (Specialisation) does not offer a full articulation pathway into a University of Tasmania bachelor degree. Students wishing to fully articulate into a bachelor degree in Applied Business (Specialisation) is structured over two years full-time (or equivalent part-time), based on four teaching terms of 10 weeks. The Associate Degree comprises of study in 16 different topic areas, each with a ‘practicum’ or hands-on learning component, making a total of:

- 16 discipline subjects, and
- 16 practice and portfolio companion subjects

**RETURNING TO EDUCATION**

Phil McCulloch is one of hundreds of people who are taking advantage of our Associate Degree in Applied Business.

Phil, who is now the station manager at LAFM radio, says that juggling work, family, and study can be hectic, but that the sacrifices are worthwhile.

‘I’ve been tempted over a number of years to go to university, but I got to that stage in my career where I decided that if I was going to get into bigger and better roles, I needed to get tertiary education on my résumé.’

Phil says despite being a mature aged student, he still had first day nerves about learning how to reference work and using the technology – but as it turned out, it wasn’t as hard as he had feared.

People in our classroom come from wide and varied circumstances but we are all in the same boat. Many of us have had some sort of break from college to university. We share those experiences and it’s good to know that you’re not in it by yourself. My daughter started grade 7 on the same day I started university so that was a nice synergy to think that she’s going on to higher education through high school, and that I may be setting a good example for her as well.’

‘I’m a believer of life-long learning. I preach it to my [work] team but to actually back that up and lead by example has been very satisfying.’

Phil McCulloch is one of hundreds of people who are taking advantage of our Associate Degree in Applied Business.

Phil, who is now the station manager at LAFM radio, says that juggling work, family, and study can be hectic, but that the sacrifices are worthwhile.
## Associate Degree in Applied Science

Specialise in fermentation science and separation processes

The Associate Degree in Applied Science has been developed in response to industry demand and is specifically designed to equip graduates with progressive work-ready skills. Students learn how to solve workplace problems using scientific theory, problem solving techniques and critical thinking - essential skills sought by employers. Students also develop their core skills and knowledge in communication, teamwork and leadership and how to relate these skills back to the discipline content.

The Associate Degree in Applied Science has a focus on work integrated learning opportunities such as industry guest speakers, industry visits, projects, case studies and internships. Industry experts are actively involved in developing and teaching of the course, utilising an innovative online delivery platform, practical workshops and tutorials. The course is available for full-time or part-time students across all campuses in Tasmania.

### HOW DOES THE ASSOCIATE DEGREE IN APPLIED SCIENCE GIVE YOU AN EDGE IN THE WORKPLACE?

Meet Damien Stringer, Operations Manager at Marinova. Marinova is an Australian biotechnology company, and a world-leader in the development and production of a compound called fucoidan. Extracted from seaweed, fudoican is used in pharmaceutical research, and in the manufacturing of nutritional supplements and cosmetics.

Damien says that students who enrol in an Associate Degree in Applied Science will be well-equipped to be work-ready on completion of the two-year (or part-time equivalent) course.

"An Associate Degree in Applied Science puts graduates ahead of the field when it comes to applying for a position at Marinova. We need graduates who can perform in the regulated environment that we operate under. That means they need to have those core skills in chemistry and microbiology to perform the processes that we do here.

Graduates from the Associate Degree in Applied Science would potentially be ideally suited to our process environment and fulfilling our quality control positions within our laboratory team."

### CAREER OPPORTUNITIES

Job opportunities for students specialising in Fermentation Science and Separation Processes include brewing, wine making, fermented food and drink products, distillation, alkaldoids, biodiesel, biotechnology, pharmaceutical, forensics, essential oils, minerals, water and sewage treatment.

### EXTEND YOUR STUDY INTO A BACHELOR DEGREE

Students who complete the Associate Degree in Applied Science will receive two years full credit into the University of Tasmania’s Bachelor of Applied Science (top up). Students wishing to articulate from the Associate Degree in Applied Science into another bachelor program may gain some credit, subject to the faculty’s discretion.

### COURSE GUIDE

<table>
<thead>
<tr>
<th>Duration: Two years full-time or part-time equivalent</th>
<th>Location: Cradle Coast campus</th>
<th>Intake: Term 1 (February 2018)</th>
<th>Delivery: Face-to-face (workshops, tutorials, laboratories, field trips) and online</th>
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<tbody>
<tr>
<td>Specialisations: Fermentation science and separation processes</td>
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### ON COMPLETION OF AN ASSOCIATE DEGREE IN APPLIED SCIENCE, GRADUATES ARE PROVIDED WITH:

- an entry point to a career in science;
- an opportunity to accelerate progression;
- an opportunity to open up a new career path or;
- articulate into further study at the University of Tasmania.

### THE COURSE STRUCTURE

The Associate Degree in Applied Science is structured over two years full-time (or equivalent part-time), based on four teaching terms of 10 weeks. The Associate Degree comprises of study in 16 different topic areas, each with a ‘practice’ or hands-on learning component, making a total of:

- 16 discipline subjects
- 16 practice and portfolio subjects

### CORE STUDY AREAS

- Understanding science
- Applied maths
- Regulatory challenges
- Quality management
- Sustainability
- Technology & innovation
- Project management

### BACHELOR OF APPLIED SCIENCE

<table>
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<tr>
<th>Year 1</th>
<th>Year 2</th>
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Completion of the Associate Degree in Agribusiness may lead to 16 units of credit into the University of Tasmania Bachelor of Applied Science (Agriculture and Business) program.
Associate Degree – entry requirements

Students can gain admission into a University College Associate Degree in three ways. These are:

1. College entry;
2. Alternative entry; or
3. General entry.

If you’ve just finished school, the following will apply to you:

College entry – a minimum level of study undertaken in year 11 and 12 at Level 2 or above. This includes Satisfactory Achievements (SA) in English and Mathematics, and SA results in three other Level 2 subjects at year 11 and 12 standard, with awards spread across both years; or

General entry – meet the broader entry requirements for the College entry;

Alternative entry – demonstrate through work experience, hobbies/interests, competencies, or other studies that you are eligible for entry. For applicants who have other qualifications, high school studies, or work experiences, you may be required to provide some supporting documentation, including:

- Tasmanian Qualifications Certificate (TCE)
- Personal competency statement
- Year 10 (term 4) report
- TAFE or other VET of Recognised Training Provider academic records
- Resume or CV
- Statement of hobbies and other interests which demonstrate numeracy and/or literacy skills

Please note: University College Associates are currently not offered to international students.

If you’re a mature age student or don’t meet these requirements, the following will apply to you:

Alternative entry – demonstrate through work experience, hobbies/interests, competencies, or other studies that you are eligible for entry. For applicants who have other qualifications, high school studies, or work experiences, you may be required to provide some supporting documentation, including:

- Tasmanian Qualifications Certificate (TCE)
- Personal competency statement
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- Resume or CV
- Statement of hobbies and other interests which demonstrate numeracy and/or literacy skills

Please note: University College Associate Degrees are currently not offered to international students.

FREQUENTLY ASKED QUESTIONS - ASSOCIATE DEGREES

1. **WHY ASSOCIATE DEGREES?**
   - Our Associate Degrees are flexible and accessible and provide an alternative option for non-traditional learners, including:
     - students with low/no ATAR entrance scores
     - students looking for a more affordable study option (Associate Degrees are affordable, taking two years to complete)
     - people in the workforce looking to upskill or study as mature age students.
   - Students have the choice of a pathway into further study or a career.

2. **WHAT MAKES UNIVERSITY COLLEGE ASSOCIATE DEGREES DIFFERENT?**
   - A significant difference between our new Associate Degrees and more traditional Associate Degrees is that these courses have been uniquely designed with a two-year course structure comprising 16 discipline subjects and 16 work-integrated learning practice and portfolio subjects.
   - Associate Degrees are studied over 40 weeks per year (10 weeks per term) and aim to address a gap between existing technical training offered through the VET sector and academic requirements of bachelor degrees.
   - The new Associate Degrees are a formal qualification in their own right, but can also be used as a pathway to further study with agreed articulation arrangements into specified bachelor programs.

3. **WHAT DOES IT COST ME?**
   - Depending on the Associate Degree you choose to study, an Australian Commonwealth Supported Place (CSP) student can expect to pay between $6256 and $1442 per full-time year of study. The fee for each course may vary, with different courses attracting different costs. To be eligible for a CSP you must be an Australian citizen, a New Zealand citizen, or hold a permanent visa.
   - In addition to course fees, students must pay Student Services and Amenities Fee (SSAF) in 2017, the fee is $629.40 for full-time undergraduate students, and less for part-time students. This fee can be deferred through an element of the Higher Education Loan Program, known as SA-HELP.

4. **WHAT IS A HECS-HELP LOAN?**
   - If eligible, you are able to take out a HECS-HELP loan, which allows you to defer your course costs until you have completed your study and commenced working. Under this option, the Commonwealth Government pays the course costs directly to the university. You then repay the loan, via the Australian Tax Office (ATO), only after your income passes the repayment threshold of $54,869.

5. **WHO WILL STUDY AN ASSOCIATE DEGREE?**
   - The Associate Degree is likely to appeal to a wider range of people, including:
     - school leavers who achieve a TCE (or ATAR), but who are not eligible/prepared/intested in studying a bachelor degree;
     - students who want to gain skills and knowledge to start a career;
     - students interested in learning about innovation and future jobs;
     - students with industry/professional experience who would like to gain some academic credentials; and
     - non-school leaver and mature-age students seeking academic credentials and career advancement.

6. **WHERE DO ASSOCIATE DEGREE STUDENTS STUDY?**
   - The new Associate Degrees are offered in blended delivery mode. Blended delivery mode means that the course content is available online, but some face-to-face attendance is required. In Associate Degrees, this face-to-face requirement will be in the form of workshops and tutorials/laboratories. Each subject within the Associate Degree will specify workshops locations and dates.
   - Students are able to attend face-to-face tutorials on campus at Newnham, Sandy Bay and Cradle Coast.

7. **WHAT ARE THE ASSOCIATE DEGREE TERM DATES?**
   - Term dates for 2018 are as follows:
     - Term 1: 7 February – 23 March
     - Term 2: 30 April – 8 July
     - Term 3: 23 July – 29 September
     - Term 4: 15 October – 23 December
   - In general, the term dates will follow the Tasmanian Department of Education school term dates.
University Preparation Program (UPP)

University study can be daunting, with many students feeling that they lack the skills, confidence and knowledge required to be successful.

University College’s University Preparation Program has been designed to support students to develop the skills to undertake university study successfully. This program aims to build students’ confidence to succeed and enhance the quality of student life. The University Preparation Program (UPP) also provides an alternative entry pathway into university, with successful completion qualifying students for General Entry Requirements into a University of Tasmania degree. This means that if you don’t currently meet the entry requirements for your chosen University of Tasmania bachelor program, UPP can provide you with a direct pathway for entry. This program is open to everyone and is particularly encouraged for mature age students, those who did not complete year 11 and 12, and those students enrolled in a degree who find themselves struggling.

What is UPP?
- UPP is a bridging course – this means that it will help you to:
  - learn how to learn in the university environment
  - learn how to write and speak in a university format (this covers such things as essay writing, referencing, group work, oral presentations)
  - prepare for on-going study
  - think critically and develop problem solving skills
  - increase confidence in abilities to succeed at tertiary study
  - gain an overall understanding of university life and culture

Who studies UPP?
- Our students typically include mature age; students who did not complete year 11 or 12 (or did so a long time ago); students who do not currently meet the University of Tasmania General Entry Requirements; students whose first language is not English and students already enrolled at the University of Tasmania or University College and find themselves struggling because of a lack of background skills and knowledge.

What can I study?
- UPP students are required to undertake eight units – six core units and two elective units (from a choice of six). These units cover essential skills and knowledge you will need to perform successfully at first-year university level.

Where can UPP take me?
- Successfully completing eight UPP units qualifies students for General Entry into the University of Tasmania and University College Associate Degree programs.

Entry requirements
- For entry into UPP, students need to meet the pre-requisite reading and writing standards as follows:
  - Proficiency in English reading and writing skills equivalent to Reading Level 3.05 and Writing Level 3.05 on the Australian Core Skills Framework as per the UTAS Pre-Degree Framework. Students may also be asked to complete a skills assessment if they are below required standards.

This standard is the Year 10 average, and includes being able to write sentences clearly, with minimal spelling and grammatical errors and being able to read and comprehend written material such as books and articles. Students are also expected to be able to speak and understand conversational English, complete basic numerical operations and comprehend numerical information.

- If you are not sure whether your skills are sufficient, we can discuss the requirements with you further and help you decide if UPP is the right choice for you.
- Please note, some units have additional pre-requisites – these are noted on the unit descriptions, available on the University of Tasmania website.
**Intake**

UPP is available for entry in Semester 1 and Semester 2.

**Location**

UPP is available on the University of Tasmania Sandy Bay, Newnham and Cradle Coast campuses and also via distance.

**Study mode**

UPP is offered in two different modes of study – on campus and off campus (distance). You can choose the mode of study that best suits your circumstances, however, we recommend that you study on campus where possible.

On campus mode means the unit has weekly classes in which there is a formal teaching and learning program and attendance is required.

Off campus mode means that you are enrolled as a distance student (studying online) but also have the option of attending weekly Supported Studies sessions held on campus to supplement your learning. Studying by distance, you do your own work, in your own space, in your own time, but you will still need to meet participation and assessment requirements.

It is also possible to study some units online and others on campus to allow you to meet other commitments.

**FREQUENTLY ASKED QUESTIONS – UNIVERSITY PREPARATION PROGRAM**

1. **HOW MUCH TIME DOES IT TAKE?**

   Studying three to four units per semester is considered full-time study. For each unit students need to allocate about 10 hours per week to attend classes and study independently.

   Studying UPP full-time is the equivalent to working full-time or being a full-time university student in any other course. For on campus students, lectures and tutorials will be scheduled at any time between 9:00am and 5:00pm, Monday to Friday. Students are expected to attend three to four hours of timetabled classes per unit each week.

   Students who work, have family responsibilities, or manage health or learning issues need to think carefully about how much time they have available and how they will manage study commitments. We strongly recommend that these students study part-time, at least to start with. Students can study between one and four units each semester.

   There is no time limit for completing UPP.

2. **HOW MUCH WILL IT COST ME?**

   The following will give you an idea of your semester based costs:
   - personal spending on items such as paper, copying, postage - around $75.00 per semester
   - textbooks - how many books you require and what they will cost you will vary depending on the units you are studying and whether you are able to obtain second-hand copies

3. **DO I NEED ACCESS TO A COMPUTER AND INTERNET ACCESS? IF SO, WHAT KIND?**

   Yes. All units will deliver resources via the internet. If you are studying by distance mode you may also be required to participate in online discussions or web tutorials (webinars). Some units also require online participation as part of the learning process regardless of whether you are studying by distance or not. If you do not have access to this technology in your home or workplace you may use computer and Internet resources at University of Tasmania campuses. Alternatively you can explore what is available in your local area, including Online Access Centres and libraries.

4. **DO I GET CREDIT FOR THIS COURSE INTO A DEGREE?**

   No. UPP is an enabling course only. You will receive results for the UPP units you undertake and these will be recorded on your academic transcript. You will also receive a certificate at the end of the year listing all units you have successfully completed. You can use your UPP results as supporting evidence in an application for a degree course or in other evidence such as a resume. However, these results do not count towards, or give you credit in, any degree program at the University of Tasmania or other tertiary institution.

5. **HOW WILL I BE ASSESSED?**

   There will be regular assessments for each unit and a final examination in UPP030 Study Skills and UPP075 Bridging Maths. Your tutor will mark, comment on and return all of your assignments and provide ongoing support and encouragement throughout the course.

6. **WHAT SUPPORT CAN I GET?**

   Our goal is to support you in a friendly and encouraging environment so that you can do your best. Staff will provide support whenever they can and if they are unable to help, will advise you about other support available at the University of Tasmania, including disability support services, counselling and study advice.

7. **WHAT WILL I GAIN?**

   By the end of the course, you will have:
   - developed the necessary skills so that you can undertake your chosen university course with confidence
   - adjusted your lifestyle to cope with the demands of tertiary study
   - grasped the basic language and mathematical concepts and skills necessary for tertiary study
   - acquired some knowledge of specific objectives, methods and levels in the academic areas you have attempted
   - learnt a little about the working and culture of university
   - a certificate indicating the units you have successfully completed
Diploma of University Studies

If students do not meet the entry requirements for a bachelor degree or would like a more supported entry into university study, the Diploma of University Studies is a great option.

By completing a Diploma of University Studies, students will have guaranteed entry into a specified bachelor degree (dependent on specialisation). Students will also meet the University’s General Entry Requirements, so will have options to enter other Bachelor degrees. The Diploma of University Studies has specialisations in Arts, Business, Education, Engineering, Health Science, ICT and Science.

Duration
One year full-time or three years equivalent part-time (full-time means studying four units in each semester of study).

Location
Cradle Coast, Hobart, Launceston or Distance (online) (availability varies by specialisation).

Entry requirements
To be eligible for the Diploma of University Studies, students must meet some requirements, including the Australian Core Skills Framework reading, writing and numeracy levels as below:
- reading level 4.03
- writing level 3.06
- oral communication level 4
- numeracy level 3

Students not eligible for the Diploma of University Studies may commence in the University Preparation Program (UPP). If you are unsure of the correct course for you, we can discuss the requirements with you further and help you choose the best option.

Study mode
- on campus (face-to-face) – you attend weekly classes with formal face-to-face teaching on campus. Attendance is required
- off campus (distance) – you study by distance (online)
- combination (face-to-face & distance) – a combination of study both on campus and off campus

Please note, some units are only offered on campus.

Program structure
Each pathway has been designed in consultation with the relevant faculty to build your skills and knowledge in a step-up manner to prepare you for bachelor level study. Although each pathway differs a little, all have the same basic structure:
- Preparation units. Foundation level units delivered by University College. Students learn and build specific skills and knowledge that will support successful university study in all subject areas.
- Course-specific Foundation units. Offered by University of Tasmania faculties and colleges, these units help students to meet specific subject prerequisites (such as pre-tertiary maths or chemistry) as well as further building the key skills required for successful degree study.
- First year (Introductory) level units. These units form part of the bachelor degree structure and will give students a feel for what is expected at degree level study. Completion of these units will provide credit into a relevant bachelor degree.

Pathways on offer
Successful completion of a Diploma of University Studies can provide guaranteed entry into the following:
- Arts specialisation 
  Bachelor of Arts, Bachelor of Justice Studies, Bachelor of Social Science and Bachelor of Social Science (Police Studies) Conventional Pathway1
  1 Students achieving a Credit average or above in this specialisation will also qualify for entry to a Bachelor of Legal Studies
- Education specialisation 
  Bachelor of Education (Early Childhood, Primary or Health and Physical Education)2
  2 Students must also meet the TCAT benchmark.
- Business specialisation 
  Bachelor of Business
- Health Science specialisation 
  Bachelor of Health Science (Nutrition)3
  3 This specialisation also provides a non-guaranteed pathway to the Bachelor of Nursing
- Science Pathway (X3S) 
  Bachelor of Science
- ICT Pathway (X3T) 
  Bachelor of Information and Communication Technology
- Engineering specialisation 
  Bachelor of Engineering

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  Bachelor of Engineering
1. HOW MUCH DOES IT COST?
The majority of university students across Australia choose to defer their student contribution until after they have commenced into the workforce. You can do this by taking out a HECS-HELP loan. This loan can cover all or part of the student contribution amount.

First year level degree units incur HECS and foundation level unit fees are currently covered by an internal scholarship that is applied after your enrolment. Please note, the Commonwealth has proposed changes to the funding structure of enabling places and full details are not yet available. Anyone who applies for the program will be advised by the University of the implications, once full details are available.

Students undertaking first year level units are also required to pay a student services and amenities fee (SSAF) in proportion to study load. Students who are unable to pay the fee up-front can defer all or part of the fee through an element of the Higher Education Loan Program, known as SA-HELP.

There are some textbook, stationery and student material costs that may apply and these are dependent on the units you study.

2. WHAT SUPPORT CAN I GET DURING MY STUDIES?
The foundation units included in the Diploma are specifically designed to help you build the skills needed for successful degree study and to support you in your learning, while providing the opportunity for you to develop independent study skills.

Dedicated Student Coordinators are available to Diploma of University Studies students, and can provide you with guidance about matters related to your studies. They can also help you liaise with other university staff and student support services.

3. WHEN DOES THE COURSE RUN?
Each pathway can be completed in two semesters (one year) full-time or up to three years part-time.

- for specialisations into Arts, Education, Business, Science and ICT, the course has two intakes per year in semester 1 and semester 2.
- specialisations into Health, Health Science and Engineering have one intake per year in semester 1 only

Semester 1: 26 February - 3 June 2018
Semester 2: 16 July - 21 October 2018
An exam period follows each semester.

4. CAN I FAST-TRACK MY PATHWAY?
There are fast-tracking opportunities for full-time students who excel in their first semester studies to apply for a position in their desired degree, and a decision will be made on a case-by-case basis depending on results, other supporting evidence and course specifics. Fast-tracking is not an option for quota restricted courses.

5. I’VE DECIDED, NOW WHAT?
Submit an application for your preferred Diploma of University Studies specialisation. Applications are via the online application system eApplication. Access to the system and more information are available on the University of Tasmania’s admissions website: utas.edu.au/admission

If you need help with submitting an application, call 1300 363 864.
Next steps

1. **Choose your course**
   Now is the time to take the first step in your educational journey. Do some research and find out more about the course that interests you by exploring our website, reading the course guide, and speaking to our staff.

2. **Apply**
   Now that you have an understanding of the courses that best meet your needs, you can apply via the University of Tasmania website. If you need help with your application call us or book a one-on-one appointment with one of our staff.
   Call 1300 363 864, or email Course.Info@utas.edu.au

3. **Check for your offer**
   You will receive an email notifying you when you have received an offer from University College. Make sure that you check the email address that you used when filling in your application, as this is where the offer will be sent.

4. **Accept your offer**
   Make sure that you read your offer email carefully for important information about responding to your offer. You will also find information here about enrolling in your course subjects and units. If you need help accepting your offer, make a one-on-one appointment with one of our staff.

5. **Prepare for study**
   Your university experience starts now. Make sure that you come along to an orientation session where you can meet staff and other students. You will also receive valuable information about preparing for study, and accessing your course material.
KEY DATES

1 August 2017
Applications for study in term 1 and semester 1 open

30 September 2017
On-time applications close, 5:00pm

February 2018
Applications for all University College programs will be
taken up until February 2018

Year-round availability
One-on-one course advisor appointments

Interested in an Associate Degree not listed in this guide?
Head to utas.edu.au/college/eoi and express your interest.

How do I apply?
Applications are now open for commencement in

Further information
Contact the University of Tasmania Information Centre for
more information about University College programs:

Phone: 1300 363 864
Email: Course.Info@utas.edu.au
Website: utas.edu.au/college

To find our more information about all University of
Tasmania courses visit utas.edu.au/courses

CRICOS Provider Code (University of
Tasmania): 00586B

At the time of publishing, the
Associate Degree programs
are not CRICOS registered and
are therefore not available to
international students. International
students should visit international.
utas.edu.au for alternative courses.

While the information published in
this guide was accurate at the time
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website at utas.edu.au/college