# **UTAS TAX CLINIC - SELECTION CRITERIA**

# *The following criteria addresses the aspects which are deemed essential to evaluate the candidate’s success in securing a role with the Tax Clinic.*

# *Kindly enter your responses truthfully using the* ***‘STAR’*** *method (i.e.* **Situation, Task, Action, Result***) to ensure a standardised format allowing proper comparison.* ***Failure to do this will result in your application NOT being considered and becoming UNSUCCESSFUL****.*

# Responses to Selection Criteria

Enter your name here and Student ID

#### Please comment on which semester you have completed the Australian Taxation law subject. (e.g. Semester 1, 2020) Note: If you have not completed the subject yet, enter the semester and year of which you will complete it in.

Enter your response here.

## Selection Criteria 1 – B**asic understanding on tax calculations such as deductible items, tax offsets and other areas. Please mark the level of knowledge you possess on taxation matters**

University [ ]  Grade: [Comments]

Tutoring [ ]

Professional [ ]

Enter your response to selection criteria 1 here.

Please ensure you include examples from your work, study or previous leadership and volunteering experiences to demonstrate your skills and abilities.

## Selection Criteria 2 – **Effective teamwork with diverse range of people** *(150 words maximum)*

Enter your response to selection criteria 2 here.

Please ensure you include examples from your work, study or previous leadership and volunteering experiences to demonstrate your skills and abilities.

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## Selection Criteria 3 – Experience in customer service through both written and **verbal communication skills and related interpersonal skills** *(150 words maximum)*

Enter your response to selection criteria 3 here.

Please ensure you include examples from your work, study or previous leadership and volunteering experiences to demonstrate your skills and abilities.

## Selection Criteria 4 - **Demonstrated good sense of responsibility and self-manage character** *(150 words maximum)*

Enter your response to selection criteria 4 here.

Please ensure you include examples from your work, study or previous leadership and volunteering experiences to demonstrate your skills and abilities.

## Selection Criteria 5 – Problem solving skills and initiative in improving business operations and efficiency *(150 words maximum)*

Enter your response to selection criteria 5 here.

Please ensure you include examples from your work, study or previous leadership and volunteering experiences to demonstrate your skills and abilities.

### Desirable Criteria

## Desirable 1 - **Experience in leadership positions** *(150 words maximum)*

Enter your response to desirable criteria 1 here (Optional).